# Rules of the Charter Commission

# I. Quorum & Vote

- A. Six Members of the Charter Commission shall constitute a quorum.
- B. An affirmative vote of eight (8) members shall be required to act on any proposed amendment to the Maui County Charter.

# II. Committees of the Charter Commission

- A. Legislative and executive branch (A)
  - 1. Article 1-7
  - 2. Shall consist of five (5) or more members
- B. County Departments (B)
  - 1. Article 8
  - 2. Shall consist of five (5) or more members
- C. Finance & General Provisions (C)
  - 1. Article 9-15
  - 2. Shall consist of five (5) for more members
- D. Three members of each committee shall constitute a quorum.
- E. An affirmative vote of these members shall be required to act any proposed Charter amendment.

# F. Charter Amendment

 Committee reports shall be signed by at least three (3) members of the committee. Members of the committee who do not concur with the committee shall sign the report by writing "I do not concur". Members may also sign "I do not concur" on individual items of a committee report.

# III. Voting

- A. No member shall, on any account, refrain from voting unless excused by the commission.
- B. Once the chairperson call for a vote, no one shall be permitted to explain his/her vote.

C. Once the chairperson announces the result of the vote, no one shall be allowed to change his/her vote.

# IV.Commission Final Report

- A. Final commission report on the proposed amendments to the Maui County Charter shall be signed by at least eight (8) member.
- B. Members of the commission who do not concur with the final report shall sign "I do not concur". Members may also sign "I do not concur" on individual items of the final report.

# V. Officers and Their Duties

A. The Chairperson shall be the presiding officer of the commission. In the absence or disability of the Chairperson, the Vice-Chairperson shall act as the presiding officer.

# B. It shall be the duty of chairperson

- 1. To open all meetings of the commission at the appointed hour by taking the chair and calling the commission to order.
- 2. To call for the approval of the minutes of previous meetings when a quorum is present.
- To maintain order and proper decorum.
- 4. To receive all communications and present them to the communications and present them to the commission.
- To appoint all committees and committee chairpersons.
- 6. To announce the results of any matter voted on by the commission.
- 7. To reasonably administer the receipt of oral and written testimony on the commission agenda items.

# VI.Rules of Procedure

A. The rules of parliamentary practice set forth in Roberts Rules of Order, newly revised, shall govern commission and committee meetings in all cases in which they are not inconsistent with law, or the rules of the Commission and its Committees. Council Chair Howard S. Kihune

Council Vice-Chair Patrick S. Kawano

**Council Members** Vince G. Bagoyo, Jr. Goro Hokama Alice L. Lee Rick Medina Wayne K. Nishiki Joe S. Tanaka Leinaala Teruya Drummond

Gwen Yoshimi-Ohashi **Director of Council Services** 

1992 APR 10 PM 1: 29 OFFICE OF THE MAYOR

# COUNTY COUNCIL

COUNTY OF MAUI 200 S. HIGH STREET WAILUKU, MAUI, HAWAII 96793

April 9, 1992

Honorable Linda Crockett Lingle APPROVED FOR TRANSMITTAL

Mayor, County of Maui Wailuku, HI 96793

For transmittal to:

Mr. Robert Nakasone, Chairman and Members Charter Review Commission County of Maui Wailuku, HI 96793

Dear Chairman and Members:

I would like to request that the Charter Review Commission consider a separate planning commission for Lanai as with the island of Molokai.

Your favorable consideration would be greatly appreciated.

Very truly yours,

GORO HOKAMA Councilmember

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ALAN S. KONISHI

\* A LAW CORPORATION

MEMORANDUM

TO:

Robert Nakasone, Chairman and

Members of the Charter Commission,

County Of Maui

FROM:

Paul R. Mancini

DATE:

April 20, 1992

RE:

(1) Appointment and Confirmation of County Prosecutor

and Corporation Counsel; (2) Subdistrict Durational

Residency Requirement

CONFIRMATION OF PROSECUTING ATTORNEY APPOINTMENT AND CORPORATION COUNSEL

Questions have arisen concerning the situation Corporation Counsel and/or Prosecuting Attorney have been appointed by the Mayor but not confirmed by the Council. Under this scenerio, issues have been posed as to (a) whether the appointee has full authority of his or her office in the interim, that is, before Council confirmation, and (b) whether such authority continues after Council rejection and before the appointment of a replacement.

These issues have raised questions as to the validity of the actions of the appointees during the interim period.

The Charter of the County of Maui is silent on the issues and little guidance such with regard to provides appointments.

The Charter Commission has been asked to address these questions and to propose a Charter amendment(s) to resolve the issues.

It would appear that the objective of such amendments would be (a) to facilitate the appointment process; (b) to ensure that the Mayor and Council has ample opportunity to consider each appointment and to act accordingly; and (c) at the same time to avoid disruption in the provision of County legal services during transitional periods.

The August 8, 1991 letter from Jeffrey S. Portnoy to Howard Kuhune, Chairman of the County Council addresses the issues to a certain degree. Mr. Portnoy concludes:

- 1. that although the Charter is silent with regard to appointment of an acting Prosecuting Attorney and an acting Corporation Counsel, "the Mayor probably had implied authority" to make such appointments; however
- 2. such appointees "should not have been able to serve more than 60 days without Council confirmation";
- that the Maui County Charter is silent regarding the department heads, which of acting creates ambiguities and unnecessary uncertainties as the Mayor's ability existence and scope of to offices of in the Corporation Counsel vacancies Prosecuting Attorney by appointing individuals to serve on a temporary basis without Council approval; and
- 4. that these ambiguities should be addressed with appropriate amendments to the Charter.

Mr. Portnoy further concluded that while the Charter is silent as to the status of rejected nominees, the spirit and intent of the Charter is to render a rejected nominee ineligable as the acting department head of the county department after the rejection for which he or she was originally nominated.

There seems to be no question that:

- 1. <u>Specific Authority For Interim Appointment</u> There is no specific authority stated in the Charter for the interim appointment of the Corporation Counsel or Prosecuting Attorney.
- 2. <u>Time For Mayor to Act</u> There is no "time requirements" under which the Mayor must submit appointments for Corporation Counsel and Prosecuting Attorney to the Council for confirmation after a vacancy exists.

- 3. <u>Time Requirements on Council Action</u> There is no "time requirements" under which the Council must approve or reject the Mayor's interim appointment of Corporation Counsel or Prosecuting Attorney.
- 4. Status of Rejected Appointments There is no provision in the Charter addressing the scenario where an interim appointment has been rejected by the County Council.

Mr. Portnoy concluded that Sections 6-2.3 of the Charter creates a 60 day limitation for interim appointments to serve without Council confirmation. However, Sections 6-2.3 of the Charter (a) provides that a department head's term ends with that of the Mayor; (b) implies that such department heads can hold over for 60 days into a new term; and (c) limits the hold over term to 60 days. Certainly, it can be maintained that the 60 day hold over period is limited to those County officials holding over into a new term and that it is not applicable to an interim appointment by the Mayor, that is, an appointment after a vacancy is created.

It appears that the issues to be addressed by the Charter Commission include:

- whether to provide to the Mayor the specific authority to make interim appointments;
- 2. whether to create a time requirement on the Mayor to submit such appointments to the Council and a time requirement on the Council to consider and act upon such appointments, including default provisions, that is, identifying the ramifications if the Mayor fails to submit within the time requirements and/or the Council fails to act within the time requirements;
- 3. whether to (1) authorize rejected appointees to continue to serve after rejection; and (2) if allowed to continue to serve, whether to limit the period under which such rejected appointees can continue to serve or; (3) to prohibit such rejected appointees from continuing to serve.

# RECOMMENDATION FROM COUNTY COUNCIL

Councilmember Goro Hokama has submitted a proposal to the Council which addresses some of these issues. The proposal indicates that when a vacancy occurs in the office of Corporation Counsel or Prosecuting Attorney, the Mayor has 30 days in which to submit nominees to such offices to the Council for confirmation. If the Mayor fails to submit nominees within said 30 day period, the Council can appoint a person, on acting basis, until a nominee has been submitted by the Mayor and

approved by the Council. If the nominee has been disapproved by the Council, the Mayor is required to submit another nominee within 30 days after the rejection. The provision also authorizes the Mayor to appoint a person to act as Corporation Counsel and/or Prosecuting Attorney upon a vacancy, until the nominee has been approved by the Council. The recommendation does address (1) authority of the Mayor to make such interim appointments; (2) time requirements on the Mayor to act and provides a default provision on the failure of the Mayor to so act; and (3) clarifies the status of the rejected nominee, the provision prohibits a nominee who has been rejected from being nominated and acting in the position for the remainder of the Council term. The recommendation does not address issues of the time restrictions on the Council to act nor a default provision if the Council fails to act.

# DURATIONAL RESIDENCY REQUIREMENT

Representative Russel Blair has asked the Commission to address the question of whether a durational subdistrict residency requirement for the office of County Council is reasonable considering the nature of the electorial process within the County of Maui. Representative Blair states:

Candidates are restricted, in choosing a subdistrict, by a further requirement that a candidate must have lived in the subdistrict for 90 days immediately prior to the filing of the nominations papers. There is another requirement that all candidates must have been residents of Maui County for 90 days preceding the filing of nomination papers. I am not concerned about the "countywide" durational residency requirement.

The current qualifications for councilmen are identified in Section 3-3 of the Charter. These include requirements that: (1) the candidate be a citizen of the United States; (2) the candidate be a voter in the County; (3) the candidate be a resident of the County for a period of 90 days next preceeding the filing of nomination papers; and (4) relative to district representation, a candidate must be a resident in the district from which the candidate seeks to be elected.

With regard to item 4, district representation, the Charter is not clear as to when the candidate must be a resident of the district. The Charter may be interpreted to require that the candidate must be a resident of the district when the candidate files his nomination papers or the candidate must be the resident of the district 90 days next preceding the filing of his/her nomination papers or the candidate must be a resident of the district when elected.

It appears the Charter Commission may want to deliberate on these alternatives.

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# **DEPARTMENT OF WATER SUPPLY**

## COUNTY OF MAUI

P.O. BOX 1109

WAILUKU, MAUI, HAWAII 96793-7109

April 23, 1992

Mr. Robert Nakasone, Chairman Maui Charter Commission 200 So. High Street Wailuku, Hi 96793

Dear Mr. Nakasone:

The Chairman of the Board of Water Supply, Larry Jefts, would like an opportunity to speak to the members of the Maui Charter Commission with regard to matters concerning the Board of Water Supply.

I would appreciate your arranging and letting us know the time and date for his appearance before the commission.

Thank you.

Sincerely, Wald

David R. Craddick, Director

DRC/ao

92.36

Gwen Y. Ohashi

**Director of Council Services** 

Council Chair Howard S. Kihune

Council Vice-Chair Patrick S. Kawano

Council Members
Vince G. Bagoyo, Jr.
Goro Hokama
Alice L. Lee
Rick Medina
Wayne K. Nishiki
Joe S. Tanaka
Leinaala Teruya Drummond



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APPROVED FOR TRANSMITTAL

COUNTY COUNCIL FIGE OF THE PARTY

COUNTY OF MAUI 200 S. HIGH STREET WAILUKU, MAUI, HAWAII 96793

April 27, 1992

Honorable Linda Crockett Lingle Mayor, County of Maui Wailuku, Hawaii 96793

For transmittal to:

Mr. Robert Nakasone, Chairman and Members of the Charter Commission County of Maui Wailuku, Hawaii 96793

Dear Mr. Nakasone:

SUBJECT: BUDGET FORMAT

Attached for your information is a memo from Mr. J.P. Schmidt, Deputy Corporation Counsel, regarding the above subject matter.

Should you have any questions, please feel free to contact me at 243-7682.

Yours truly,

ALICE L. LÉE Councilwoman

ALL:am

Attachment

# LINDA CROCKETT LINGLE Mayor



1993 BUDGET #12

# DEPARTMENT OF THE CORPORATION COUNSEL

BAGOYO
HOKAMA
KAWANO
KIHUNE
LEE
MEDINA

NISHIKI

COUNTY OF MAUI 200 SOUTH HIGH STREET WAILUKU, MAUI, HAWAII 96793 TELEPHONE: (808) 243-7740

TANAKA TERUYA DRUMMOND

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Dianne Administration

Corp. Counsel
Press
Misc.

April 24, 1992

MEMO TO: Councilmember Alice L. Lee, Chair, Budget Committee

FROM: J. P. Schmidt, Deputy Corporation Counsel

SUBJECT: BUDGET FORMAT

This is in response to your memorandum dated March 31, 1992, asking this office to determine whether the fiscal year 1993 budget should be drafted as two ordinances, a budget ordinance and a capital program ordinance.

It is the opinion of this office that two separate ordinances may be drafted, one for the budget and one for the capital program, but the Charter does not require two separate ordinances. The budget and capital program may be combined in one ordinance.

Section 9-1 of the Charter of the County of Maui provides in part:

"All fiscal affairs of the county during any fiscal year shall be controlled by a budget ordinance and a capital program ordinance for that fiscal year."

This section appears to contemplate two separate ordinances. Also, Sections 9-5 and 9-6 of the Charter are two separate sections, one concerning amendment and passage of the budget and one concerning amendment and passage of the capital program. This also implies two separate ordinances.

However, the procedures for submitting, amending and passing each is the same. Both must be submitted to Council on or before March 15. Section 9-2(1). A hearing on the proposed budget and capital program must be held no sooner than April 1st and no later than April 30th. Section 9-4. And, each must be passed prior to May 31st. Sections 9-5 and 9-6. Therefore, both the budget and capital program may be encompassed in one

92 - 37

LINDA CROCKETT LINGLE
Mayor

GEORGE N. KAYA
Director

CHARLES JENCKS
Deputy Director

LLOYD P.C.W. LEE, P.E.
Chief Staff Engineer



AARON SHINMOTO, P.E. Land Use and Codes Administration

EASSIE MILLER, P.E. Wastewater Reclamation Division

RALPH NAGAMINE, P.E. Engineering Division

BRIAN HASHIRO. P.E. Solid Waste Division

MELVIN HIPOLITO Highways Division

APPROVED FOR TRANSMITTAL

Conhector

# **DEPARTMENT OF PUBLIC WORKS**

200 SOUTH HIGH STREET WAILUKU, MAUI, HAWAII 96793

May 6, 1992

The Honorable Linda Crockett Lingle Mayor, County of Maui Wailuku, Hawaii 96793

Mr. James Cockett Committee Chair Maui Charter Commission Wailuku, Hawaii 96793

Dear Mr. Cockett:

SUBJECT: DECEMBER 5, 1991, CHARTER COMMISSION MINUTES

I would like to correct the minutes of the December 5, 1991 meeting pertaining to my responses.

"..some departments are short-staffed and that by having all five departments combined they can borrow staff back and forth..." ("departments" should be changed to "divisions")

Correction: My response referred specifically to the Solid Waste and Highways Divisions. At present the Solid Waste Division, Refuse Section, relies on the Highways Division for refuse collectors. If these divisions are separated, every effort should be made to properly staff and equip the Solid Waste Division in order for them to carry out their operations.

IV., A., 3. "The County is trying not to get involved with recycling but are looking into privitizing land fills." Mr. James Cockett May 6, 1992 Page 2

Correction: We (the County) favor many forms of recycling but not curbside recycling. Perhaps curbside recycling may be undertaken by the private sector. We have had some inquiries concerning privitizing of landfills.

Thank you for allowing me to give input to your committee. Please call me if I can be of any assistance.

Very truly yours,

GEORGE N. KAYA

Director of Public Works

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92-38



# **DEPARTMENT OF WATER SUPPLY**

### COUNTY OF MAUI

P.O. BOX 1109

WAILUKU, MAUI, HAWAII 96793-7109

April 15, 1992

Robert Nakasone, Chairman Charter Commission County of Maui 200 S. High Street Wailuku, Hawaii 96793

RE: BOARD OF WATER SUPPLY

Dear Mr. Nakasone:

This letter is to present the position of the Board of Water Supply ("Board") with regard to requirements of the Charter relating to approval of rules and regulations, and the establishment and adjustment of rates and charges for furnishing water.

Under the present Charter, Section 8-11.8, the adoption, amendment and repeal of water rules including the setting of water rates and charges are subject to approval by the Mayor. Thereafter, the Council may, by two-thirds vote of its entire membership, disapprove the rule or change in rate.

The Board believes that such a scheme is not only unduly cumbersome but compromises the Board's fiduciary duty to political concerns.

Section 8-11.7 of the Charter provides that "[t]he revenues of the department shall be kept in a separate fund and shall be such as to make the department self-supporting."

This provision requires that revenues (raised predominantly through the sale of water) generated by the Department of Water Supply be sufficient to pay for all operating costs, capital improvement projects, as well as to meet debt service obligations on bonds issued by the Board. The Department of Water Supply is the only county department burdened by this requirement. It is also the only county department which must send its rules to the County Council for consideration and possible disapproval.

Robert Nakasone, Chairman Charter Commission April 15, 1992 Page 2

Consequently, the Board must be able to approach the issue of revenue generation in a business-like manner, free of concerns of a political nature. It would also be nice if the Board could serve as an instrument to cure social problems in the County, but that cannot and should not be its function especially in light of its charge under the Charter.

It is interesting to note that of all the boards of water supply in the State, the Maui board is the only one which has to go through the two-step process (approval by the Mayor and possible disapproval by the Council) for approval of its rules. In fact, Section 91-3(c), Hawaii Revised Statutes, which provides that all County agency rules be approved by the Mayor, the Legislature saw fit to exempt County boards of water supply from such a requirement. The Charter, however, continues to maintain the requirement of Mayoral approval

With this request for added independence, the question of accountability is raised. The Special Charter Commission of 1987-88 ("Commission") considered this issue of accountability. That report stated:

The commission has been troubled by questions of accountability. Elected officials logically advocate that the electorate should maintain the final decision with regard to accountability and responsibility. Their position is that a system providing for an independent entity, not responsible to the electorate, lacks the requisite checks and balances which are the corner stone of our government. Much of the private sector spokesmen advocated an independent system — one step removed from the larger body of governmental affairs. This view point stresses the increased attention and specialization that an independent body can receive if not made a component of the larger web of a bureaucracy. Obviously, each view point has merit and no one system ensures efficiency or operational success.

\* \* \* \* \*

The commission was impressed with regard to the accountability in other Hawaii counties. Officers from other Hawaii county water systems expressed their opinions that adequate accountability was provided through the appointment and removal process of board members, the power of persuasion of the mayors and council members, and the correlation between water operations and infrastructure development and each of the county's general plans. The commission found that accountability and responsibility were not issues of

Robert Nakasone, Chairman Charter Commission April 15, 1992 Page 3

concern in the jurisdictions contacted by the commission.

As a result of the foregoing findings, the Commission adopted a compromise position that evolved into the present charter provisions.

The Board submits that in the 3 1/2 years the semi-autonomous Board has been in existence it has operated in a manner consistent with the public interest as tempered by its charge under the Charter. However, to more effectively carry out its responsibilities, it must have a greater degree of autonomy than that presently provided for in the Charter.

Accordingly, the Board of Water Supply strongly urges that the same degree of independence with respect to adoption, amendment and repeal of rules and the setting of water rates and charges, that other Board of Water Supply throughout the State have, be afforded to it.

Thank you for your consideration of this matter. Should you have any questions or concerns, please feel free to call me.

Very truly yours

LARRY JEFTS

Chairman

Board of Water Supply

LJ:HMF:pk

# COMPAR, ON CHART WATER BOARDS' POWERS - HONOLULU, HAWAIII, KAUAI, MAUI

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addendum 92-36

Councilmember Alice L. Lee April 24, 1992 Page 2

ordinance without procedural conflict. Also, at a minimum, the total of the capital program must be included in the budget to balance revenue and expenditures. Section 9-3(2).

I also reviewed the minutes of the Charter Commissions and found no discussion about this issue. There was no indication that two ordinances were necessary.

In conclusion, the budget and capital program may be considered and enacted in one ordinance or in two separate ordinances under the Charter provisions. If you have any further questions, please do not hesitate to contact me.

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